

## Membership Application

Name of Applicant \_\_\_\_\_ Title \_\_\_\_\_  
Company \_\_\_\_\_ Phone #'s \_\_\_\_\_  
Business Address \_\_\_\_\_ Fax # \_\_\_\_\_  
City/Zip \_\_\_\_\_ Web site address \_\_\_\_\_  
Mailing Address \_\_\_\_\_ E-mail \_\_\_\_\_  
City/Zip \_\_\_\_\_

Others in firm to be included on mailing list (\$25 each)

Name \_\_\_\_\_ Title \_\_\_\_\_



1. **Builder** - State License # \_\_\_\_\_ (attach copy)

A. Business Focus: (check all that apply)

- Single Family (spec)       Single Family Custom       Remodeler  
 Land Developer       Multi-Family       Commercial

B. Previous Company Name and State License # (if applicable) \_\_\_\_\_

C. Number of years in business \_\_\_\_\_

2. **Associate**

A. Business Focus

Sub-Contractor State License # \_\_\_\_\_ (attach copy)

1. Previous Company Name and State License # (if applicable) \_\_\_\_\_

- Real Estate       Banking       Title Company       Retail Supplier  
 Wholesale       Other \_\_\_\_\_

B. Number of years in business \_\_\_\_\_

3. Were you a member previously?       Yes       No      If yes, when? (approx. year) \_\_\_\_\_

4. I am being recommended for membership by:

A. Name \_\_\_\_\_

Company \_\_\_\_\_ Member # \_\_\_\_\_

Builder and Associate members pay the same fee

- A. Annual Dues      \$400  
Initial Fee (new members only)      75  
Total due:      \$475 (payable to HBA of Saginaw)

NOTE: Renewal dues after first year will be \$400.

B. Additional members of firm to receive mailing information (if applicable): Include \$25/person.

In making this application I agree to abide by the constitution, by-laws, and code of ethics of the Home Builders Association of Saginaw. In event of termination of my membership in this Association, I agree to immediately discontinue the use of its logo in any form.

I give the HBA of Saginaw permission to send fax transmissions and e-mails to the above fax number and e-mail address.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Membership dues may be deductible as a business expense. However, dues are not deductible as a charitable contribution for federal income tax purposes.

**IMPORTANT: BOTH SIDES MUST BE COMPLETED IN FULL WITH ATTACHMENTS  
AND PAYMENT TO BE CONSIDERED FOR MEMBERSHIP**

Valid through 12/31/10

MEMBERSHIP CLASSIFICATION

MEMBERSHIP FEES

# NAHB MEMBER IDENTIFICATION (ID) CODING INSTRUCTIONS

The NAHB Member Identification (ID) Code is made up of eleven data blocks which are explained below. It differs from the nine-digit NAHB Membership number assigned to each member. The ID Code is designed for use by NAHB and its affiliated state and local associations to provide services which respond to the changing needs of our membership. Please note as in the examples below. If the requested data for a particular block is not applicable, enter a dash (-). Also, if you don't know the exact answer for a particular block, please give your best estimate. In order for an associate member to receive the Builder Magazine they must be classified with an occupation code ranging from (A-Z): A "Z" or "other" classification code must also be further defined by writing the member's specific occupation in the space provided. Any associate member not classified as outlined will not receive a copy of the Builder Magazine.

*1<sup>st</sup> Block* Membership Classification: Enter a "1" for Builder members, or a "2" for Associate Members.

*2<sup>nd</sup> Block* Primary Business Activity Code: Enter the member's most important business activity form the list of codes below. Enter the two-digit code for retail and wholesale dealers and subcontractors. Note: For Associate Member Classification "other" (code Z), you must fill in the blank for "Other" business classification if that member is to receive Builder Magazine.

### OCCUPATION CODES

#### Builder Member Classification

#### **Code Description**

- A Single Family Spec/Tract Building
- B1 Single Family General Contracting
- B2 Single Family Custom Building
- C Multifamily Building (Condo/Co-op Units)
- D Multifamily Building/Ownership (Rental Units)
- E Multifamily General Contracting
- F Remodeling - Residential
- G Remodeling - Commercial
- H Commercial Building (Own Account)
- I Commercial General Contracting
- J Land Development
- K Manufacturing of Modular/Panelized/Log Homes

#### Associate Member Classification

- L Accounting
- M1 Architecture
- M2 Engineering
- M3 Planner or Designing
- N Legal Services
- O Computer Products and Services
- P1 Commercial Banking/Thrift Institution
- P2 Mortgage Banking
- Q Insurance or Title Company
- R Marketing, Advertising or Public Relations
- S Building Material Manufacturing
- T Property Management
- U Real Estate
- Y Utilities
- Z Other (specify) \_\_\_\_\_

#### Subcontractors and Specialty Trade Contractors

- W1 Carpentry Work
- W2 Electrical Work
- W3 Masonry, Stone Work, Tile Setting and Plastering
- W4 Landscaping
- W5 Plumbing, Heating and Air Conditioning
- W6 Roofing, Siding and Sheet Metal Work
- W7 Painting and Paper Hanging
- W8 Floor Laying and Other Floor Work
- W9 Concrete Work
- WA Excavation Work
- WC Land Surveyor
- WD Security Systems
- WZ Other Subcontractor (specify) \_\_\_\_\_

#### Wholesale Dealers/Distributors

- X1 Appliances
- X2 Building Materials/Lumber
- X3 Floor Coverings
- X4 Paint/Wall Coverings
- X5 Other Wholesale Dealership (specify) \_\_\_\_\_

#### Retail Dealers/Distributors

- V1 Appliances
- V2 Building Materials/Lumber
- V3 Floor Coverings
- V4 Paint/Wall Coverings
- V5 Other Retail Dealership (specify) \_\_\_\_\_

*3<sup>rd</sup> Block* Secondary Business Activity Code: Enter the member's second most important business activity form the list above.

*4<sup>th</sup> Block* Third Business Activity Code: Enter the member's third most important business activity from the list above.

*5<sup>th</sup> Block* Annual Dollar Volume: Enter the member's approximate annual dollar volume of new residential construction/development, using the following codes:

0. Under \$500,000	2. \$1 million to \$4,999,999	4. \$10 million or over
1. \$500,000 to \$999,999	3. \$5 million to \$9,999,999	5. No construction activity

*6<sup>th</sup> Block* Annual Number of residential dwelling units built in past 12 months: Enter the member's approximate number of units built using the following codes:

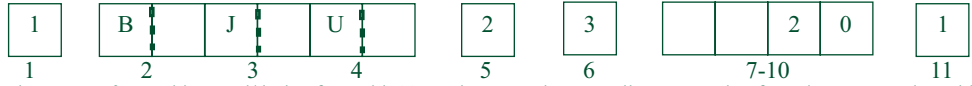
1. 0 units	3. 11 to 25 units	5. 101 to 500 units
2. 1 to 10 units	4. 26 to 100 units	6. Over 500 units

*Blocks 7-10* Total Paid Employees: Enter the total employees in the blanks provided. Include the member in your total figure.

*11<sup>th</sup> Block* Business Title: Enter the code that best describes the member's business title, using the following codes:

1. President/CEO	5. Sales and Marketing Manager/Director
2. Owner, Principal or Partner	6. Architect, Designer or Engineer
3. VP/General Manager	7. Financial Manager/Director
4. Construction Superintendent	8. Other (specify) _____

**Example #1** Bill Adams is a home builder and land developer. He is also the owner of a real estate company. Adams has a total of 19 employees in both his companies. Last year he built 11 homes with a total sales value of \$900,000, and he developed 17 building lots for himself and other builders for a total market value of \$500,000. Bill Adams NAHB Membership ID Code would be



**Example #2** Adelle Boyd is the owner of an architectural/design firm with 98 employees on her payroll. Last year her firm also converted an old school building into 8 apartments with a total market value of \$475,000. Adelle Boyd's NAHB Member ID Code would be



**Example #3** Tom Jones is the owner of a retail appliance store with 10 employees. Tom Jones NAHB Membership ID Code would be

